



Phones : 2708714, 2703342, 2711386

Fax: : 91-141-2711178

**RAJASTHAN STATE ROAD DEVELOPMENT & CONSTRUCTION CORPORATION LTD.**

*(Formerly RSBCC Ltd.)*

(A GOVT. OF RAJASTHAN UNDERTAKING)

Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

B- 9(6) Board/ 2005/ 12238- 77

Date: 22.10.2005

**OFFICE ORDER**

To facilitate the smoothness in the working of corporation, the powers of Managing Director provided in Schedule of Powers dated 15.10.05 at Chapter 'D' Clause 24 are delegated as per following:

S. No.	Name of Power	To whom Delegated	Extent of Power	Remarks	Delegated
24	Drawing of cheques	MD	Full powers up to Rs. 10,000/-  More then Rs. 10,000/- signature of MD/ GM and CAO/ Sr. AO would be necessary as per directions in remark column.	1. Cheques for disbursement to units, approval of MD would be sought on file.  2. Cheques pertaining to purchases by BPC related to steel, cement supplies shall be signed by MD.  3.  Cheques for petty payments exceeding Rs. 5.00 lacs shall be signed by MD (Second signature of all above cheques would be by CAO/ Sr. AO)	1. No. change  2. GM will sign with signature of CAO  3. Shall be signed by GM & CAO or Sr. A.O.

It shall come into force immediately up till the issuance of detailed delegation of powers by the Managing Director.

Managing Director

Copy to:

1. PS to MD/ GM/ CPM, RSRDC Ltd., Jaipur
2. The CAO/ Sr. AO/ SE, RSRDC Ltd., Jaipur
3. All managers/ RE's RSRDC Ltd. ....
4. G.F.

Managing Director



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Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

B- 9(6) Board/ 2005/ 12278- 317

Date: 22.10.2005

**OFFICE ORDER**

To facilitate the smoothness in the working of corporation, the powers of Managing Director provided in Schedule of Powers dated 15.10.05 at Chapter 'B' Clause 2 are delegated as per following:

S. No.	Name of Power	To whom Delegated	Extent of Power	Remarks	Delegated
2	To accord technical sanction to actual plus works of original, revised or supplementary estimates for original works, deposit works contribution works.	MD	Full Powers	Splitting of works shall be approved by MD only.	GM/ CPM full powers to accord technical sanction for works in units under their respective Jurisdiction.

It shall come into force immediately up till the issuance of detailed delegation of powers by the Managing Director.

Managing Director

Copy to:

1. PS to MD/ GM/ CPM, RSRDC Ltd., Jaipur
2. The CAO/ Sr. AO/ SE, RSRDC Ltd., Jaipur
3. All managers/ RE's RSRDC Ltd. ....
4. G.F.

Managing Director



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Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

B- 9(6) Board/ 2005/ 12409- 48

Date: 24.10.2005

**OFFICE ORDER**

To facilitate the smoothness in the working of corporation, the powers of Managing Director provided in Schedule of Powers dated 15.10.05 at Chapter 'B' Clause 12 are delegated as per following:

S. No.	Name of Power	To whom Delegated	Extent of Power	Remarks	Delegated
12	To grant for recorded reasons extension of time limit for execution of works of supply of material/ stores or other performances.	MD	Full Powers	In case any time extension involves payment of price escalation, then approval of Board shall be required.	GM/ CPM upto contract value of Rs. 100 lacs.

It shall come into force immediately up till the issuance of detailed delegation of powers by the Managing Director.

Managing Director

Copy to:

1. PS to MD/ GM/ CPM, RSRDC Ltd., Jaipur
2. The CAO/ Sr. AO/ SE, RSRDC Ltd., Jaipur
3. All managers/ RE's RSRDC Ltd. ....
4. G.F.

Managing Director



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(A GOVT. OF RAJASTHAN UNDERTAKING)

Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

B-9(6) Board/ 2005/ 13363- 94

Date: 09.11.2005

### **OFFICE ORDER**

To facilitate the smoothness in the working of corporation, the powers of Managing Director provided in Schedule of Powers dated 15.10.05 at Chapter 'B' Clause 7, 11, 12, 13, 14, 15 & 16 are delegated as per following:

<b>S. No.</b>	<b>Name of Power</b>	<b>Delegated</b>	<b>Remarks</b>
7	Acceptance of tender for work and stores of for supply of materials including construction material after inviting of tenders.	RE- upto Rs. 10.00 lacs	
11	To undertake negotiations and sanction negotiated offer.	RE- upto Rs. 10.00 lacs SE- upto Rs. 30.00 lacs	Negotiation shall be undertaken or with lowest tenderer.
12	To grant for recorded reasons extension of time limit for execution of works or supply of material/ stores or other performances.	RE- upto Rs. 10.00 lacs SE- upto Rs. 30.00 lacs	In case any time extension involves payment of price escalation, then approval of Board shall be required.
13	Execution of extra item (BSR or Non BSR* items) not existing in agreement for tendered works on predetermined rates approved by the client department provided that total amount of work is within administrative & financial sanction and also does not exceed monetary limit to sanction tender.	RE/ SE- Full powers for contracts upto his power of acceptance of tender.	Execution of extra items should yield profit to the corporation other wise quantity be restricted to minimum keeping in view terms and conditions of agreement.
14	Execution of extra items (BSR or Non BSR* item) for works	RE/ SE- Full powers for contracts upto his	That over all works is within A/F



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	being undertaken on cost + centage basis subject to approval of client department provided total cost of work does not exceed monetary limit to sanction tender.	power of acceptance of tender.	sanctioned by the client department.
15	To sanction execution of excess quantities of items beyond those provided in BOQ in case of tender works subject to approval of client department.	RE- upto Rs. 10.00 lacs SE- upto Rs. 30.00 lacs	Deviation items should be approved by the client department.
16.	To sanction execution of excess quantities of items beyond those provided in BOQ for works being undertaken on actual + centage basis subject to approval of client department.	RE- upto Rs. 10.00 lacs SE- upto Rs. 30.00 lacs	If the expenditure is excess from the A&F sanction, then revised estimate may be submitted and got approved from the client and if expenditure is less than the A7FR sanction than consent of client must be taken for deviation items.

\* Non BSR Items shall be approved by SE only.

It shall come into force immediately up till the issuance of detailed delegation of powers by the Managing Director.

Managing Director

Copy to:

1. PS to MD/ GM/ CPM, RSRDC Ltd., Jaipur
2. The CAO/ Sr. AO/ SE, RSRDC Ltd., Jaipur
3. All managers/ RE's RSRDC Ltd. ....
4. G.F.

Managing Director



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Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

B-9(15)/17341-77

Dated: 17.01.06

**OFFICE ORDER**

The Revised Schedule of Power issued vide this office order No. B-9(15)/11715-55 Dated: 15.10.05 has been approved by the Board of Directions in its 21<sup>st</sup> Meeting held on 15<sup>th</sup> December 2005 vide item No. 21.8 with the modification enclosed herewith.

This shall come into effect immediately.

Managing Director

Copy to :

1. PS to Hon'ble Chairman/Vice Chairman, RSRDCC Ltd., Jaipur.
2. PS to MD/GM/CPM, RSRDCC Ltd., Jaipur.
3. The Chief Accouts Officer, RSRDCC Ltd., Jaipur.
4. All SEs, RSRDCC Ltd., -----
5. All Managers/Co. Secy., RSRDCC Ltd., Jaipur.
6. All Resident Engineers, RSRDCC Ltd.....
7. GF

Managing Director



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Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

SCHEDULE OF PWERS  
PART (B) WORKS

(MODIFICATION APPROVED BY THE B.O.D. IN ITS 21<sup>ST</sup> MEETING HELD ON  
15.12.2005 VIDE ITEM NO. 21.8)

S. No.	Name of Power	To whom Delegated	Extent of Power	Remarks	Remarks of Col. No. 5 to be replaced as under
1.	To undertake negotiations and sanction negotiated offer.	EC	Full power upto Rs. 1000 lacs or more in specific case as may be directed by the Board of Directors.	Negotiations shall be held with all the qualified tenderers who originally participated in the tender to get the work done on originally sanctioned rates (lowest rates) or below. If none of the participants in original competition is ready to do the work on originally sanctioned rates, work may be awarded to any willing eligible non-bidder on the sanctioned rates.	Negotiations shall be held with the lowest tenderer to get lower rates. In case the rates obtained after negotiations are considered high, counter offer may be given to the lowest tenderer, and if he refuses to accept the counter offer, the same shall be passed on to the second lowest and so on to all the qualified participating tenderers. If none of the participants accept the counter offer then the work may be awarded to any willing eligible non participant on the rates of counter offer of lower earnest money be taken for the non bidder along with the offer.



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B-9(157)/18142-50

Dated: 31.01.06

**OFFICE ORDER**

To streamline the payment procedure in Head Office the following power ids delegated as under:

Head	Existing power	Delegation
D. Contingent expenditure and miscellaneous 5. Contingent	M.D.-Full power subject to budget provision or as per provision in a project.	Contingent expenditure in the corporation H.O. shall be incurred in the following manner – (1) Requirement of item(s) to be procured shall be submitted by the concerned section head to Manager (Adm.), who shall obtain approved for purchase from the competent authority.* (2) The bill for such purchases shall be sent to the Accounts section for scrutiny, after verification and stock entry in the Administration cell. (3) The Accounts section, after examination regarding budget provision etc., shall submit to GM/CPM for approval to release payment. (4) In case of emergent requirement the Managers may incur contingent expenditure to the extent of Rs. 5000 per annum, not exceeding Rs. 500/- in one instance after following the laid down procedures and stock entry in Adm. Cell subject to budget provision.

\* General Manager, RSRDC Ltd., is hereby delegated the power to sanction contingent expenditure in the H.O. upto Rs. 50,000/- per month subject to budget provision, and expenditure in each instance shall not exceed Rs. 15,000/-.

Managing Director

Copy to :

1. The General Manager, RSRDCC Ltd., Jaipur.
2. The Chief Project Manager, RSRDCC Ltd., Jaipur.
3. All Managers, RSRDCC Ltd., Jaipur.

Managing Director



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C-18(1)/ 19117-55

Date: 15/ 20. 02.2006

**OFFICE ORDER**

In continuation to officer order No. B-9(6)Boards/ 2005/ 10133-70 dated 19.09.2005 vide which revised contract agreement form was issued, following amendments are made in General Rules and Directions for the guidance of contractors and main conditions the contract agreement.

S. No.	Particulars	Existing Clause	Amended Clause
1.	General Rules and directions for the guidance of contractors (S. No. 27 d at page 4)	“The security deposit @ 10% of the gross amount of the running bill shall be deducted from each running bill and shall be refunded as per rules on completion of the contract as per terms & conditions. However, the amount of security deposit deducted from running bills shall not be covered into any mode of securities like bank guarantee, FDR etc. the earnest money deposited shall however be adjusted while deduction security deposit form first running bill of the contractor. There will be no maximum limit of security deposit”.	“The security deposit @ 10% of the gross amount of the running bill shall be deducted from each running bill and shall be refunded as per rules on completion of the contract as per terms & conditions. However, the amount of security deposit deducted from running bills shall not be covered into any mode of securities like bank guarantee, FDR etc. The earnest money deposited shall however be adjusted while deducting security deposit from first running bill of the contractor. There will be no maximum limit of security deposit”.



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			<p>However where total security deduction which is 10% of gross amount of running bills exceed Rs.25.00 lacs, contractor may furnish the bank guarantee in lieu of security deposit from any nationalized bank for the amount exceeding Rs.25.00 lacs. In contracts having value of less than Rs.250.00 lacs furnishing of Bank Guarantee in lieu of security deposit is not permissible.</p>
2.	<p>Conditions of contract Clause 1 security deposit (Page 6)</p>	<p>“The security deposit @ 10% of the gross amount of the running bill shall be deducted from each running bill and shall be refunded as per rules on completion of the contract as per terms &amp; conditions. The earnest money deposited shall however be adjusted while deducting security deposit from the first running bill of the contractor, There will be no maximum limit of security deposit. All compensations or other sums of money payable, by the contractor to Rajasthan State Road Development &amp; Construction Corporation Limited under</p>	<p>“The security deposit @ 10% of the gross amount of the running bill shall be deducted from each running bill and shall be refunded as per rules on completion of the contract as per terms &amp; conditions. The earnest money deposited shall however be adjusted while deducting security deposit from the first running bill of the contractor, There will be no maximum limit of security deposit. All compensation or other sums of money payable by the contractor to Rajasthan State Road Development &amp;</p>



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		<p>the term of his contract may be deducted from or paid by the sale of a sufficient part of this Security Deposit, or from interest arising there from or from any sums, which may be due or may become due to the Contractor by the Rajasthan State Road Development &amp; Construction Corporation Ltd. on any account whatsoever, and in the event of his security being reduced by reason of any such deduction or sale as aforesaid, the Contractor shall within ten days thereafter, make good in cash.</p> <p>Rajasthan State Road Development &amp; Construction Corporation Ltd. is not concerned with any interest accruing to the contractor on any form of Security Deposited deducted by RSRDC.</p>	<p>Construction Corporation Ltd. under the term of his contract may be deducted from or paid by the sale of a sufficient part of this Security Deposit, or from interest arising there from, or from any sums, which may be due or may become due to the contractor by the Rajasthan State Road Development &amp; Construction Corporation Ltd. on any account whatsoever, and in the event of his Security being reduced by reason of any such deduction or sale as aforesaid, the Contractor shall within ten days thereafter, make good in cash.</p> <p>Rajasthan State Road Development &amp; Construction Corporation Ltd. is not concerned with any interest accruing to the Contractor on any form of Security Deposit deducted by RSRDC Ltd., However where to security deduction which is 10% of gross amount of running bills exceeds Rs.25.00 lacs contractor</p>
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			may furnish the bank guarantee in lieu of security deposit from any nationalized bank for the amount exceeding Rs.25.00 lacs. In contracts having value of less than Rs.250.00 lacs furnishing of Bank Guarantee in lieu of security deposit is not permissible.
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This bears approval of the Hon'ble Chairman.

Managing Director

Copy to:

1. PS to Chairman RSRDC Ltd. Jaipur.
2. PS to Vice Chairman RSRDC Ltd. Jaipur.
3. PS to MD/ GM/ CPM RSRDC Ltd. Jaipur.
4. Chief Accounts Officer RSRDC Ltd. Jaipur.
5. All SE's/ Co. Secretary RSRDC Ltd. Jaipur.
6. All Managers/ Resident Engineers RSRDC Ltd. Jaipur.

Managing Director



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Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

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No: B-9(6)Board/2005/21221-60

Dated: 24.03.06

**CORRIGENDUM**

Please red the date 23.03.06 in place of 23.10.06 in this office order No. B-9(6)Board/2005/21110-49 Dated: 23.10.06.

Manager (Admn.)

Copy to :

Copy to:

1. PS to MD/ GM/ CPM, RSRDC Ltd., Jaipur
2. The CAO/ Sr. AO/ SE, RSRDC Ltd., Jaipur
3. All managers/ RE's RSRDC Ltd. ....
4. G.F.

Manager (Admn.)



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Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

B-9(6) Board/ 2005/ 21150-89

Date: 23.03.06

### **OFFICE ORDER**

In super-session of this office order No. B-9(6)/Board/2005/13363-94 dated: 09.11.05, to facilitate the smoothness in the working of corporation, the powers of Managing Director provided in Schedule of Powers dated 15.10.05 at Chapter 'B' Clause 7, 11, 12, 13, 14, 15 & 16 are delegated as per following:

<b>S. No.</b>	<b>Name of Power</b>	<b>Delegated</b>	<b>Remarks</b>
7	Acceptance of tender for work and stores of for supply of materials including construction material after inviting of tenders.	RE (Civil) - upto Rs. 10.00 lacs. RE (Elect) – Upto Rs. 5.00 lacs SE – upto Rs. 30.00 lacs for civil works.	
11	To undertake negotiations and sanction negotiated offer.	RE (Civil) - upto Rs. 10.00 lacs. RE (Elect) – Upto Rs. 5.00 lacs SE – upto Rs. 30.00 lacs for civil works.	Negotiation shall be undertaken only with lowest tenderer.
12	To grant for recorded reasons extension of time limit for execution of works or supply of material/ stores or other performances.	RE (Civil) - upto Rs. 10.00 lacs. RE (Elect) – Upto Rs. 5.00 lacs SE – upto Rs. 30.00 lacs for civil works.	In case any time extension involves payment of price escalation, then approval of Board shall be required.
13	Execution of extra item (BSR or Non BSR* items) not existing in agreement for tendered works on predetermined rates approved by the client department provided that total amount of work is within administrative &	RE(Civil)/ RE (Elect.)/ SE-Full powers for contracts upto his power of acceptance of tender.	Execution of extra items should yield profit to the corporation other wise quantity be restricted to minimum keeping in view terms and conditions of agreement.



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	financial sanction and also does not exceed monetary limit to sanction tender.		
14	Execution of extra items (BSR or Non BSR* item) for works being undertaken on cost + centage basis subject to approval of client department provided total cost of work does not exceed monetary limit to sanction tender.	RE(Civil)/ RE (Elect.)/ SE- Full powers for contracts upto his power of acceptance of tender..	That over all works is within A/F sanctioned by the client department.
15	To sanction execution of excess quantities of items beyond those provided in BOQ in case of tender works subject to approval of client department.	RE (Civil) - upto Rs. 10.00 lacs.* RE (Elect) – Upto Rs. 5.00 lacs* SE – upto Rs. 30.00 lacs* for civil works.  * Full powers for contracts upto his power of acceptance of tender	Deviation items should be approved by the client department.
16.	To sanction execution of excess quantities of items beyond those provided in BOQ for works being undertaken on actual + centage basis subject to approval of client department.	RE (Civil) - upto Rs. 10.00 lacs.* RE (Elect) – Upto Rs. 5.00 lacs* SE – upto Rs. 30.00 lacs* for civil works.  * Full powers for contracts upto his power of acceptance of tender	If the expenditure is excess from the A&F sanction, then revised estimate may be submitted and got approved from the client and if expenditure is less than the A7FR sanction than consent of client must be taken for deviation items.

\* Non BSR Items shall be approved by SE only.



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Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

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It shall come into force immediately up till the issuance of detailed delegation of powers by the Managing Director.

Managing Director

Copy to:

1. PS to MD/ GM/ CPM, RSRDC Ltd., Jaipur
2. The CAO/ Sr. AO/ SE, RSRDC Ltd., Jaipur
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B-9(6) Board/ 2005/ 21110-49

Date: 23.03.2006

**OFFICE ORDER**

In super-session of this office order No. B-9(6) Board/ 2005/ 12278- 317 dated 22.10.05 to facilitate the smoothness in the working of corporation, the powers of Managing Director provided in Schedule of Powers dated 15.10.2005 at Chapter 'B' Clause are delegated as per following:

S. No.	Name of Power	To whom Delegated	Extent of Power	Remarks	Delegated
2	To accord technical sanction to actual plus works of original, revised or supplementary estimates for original works, deposit works contribution works.	MD	Full Powers	Splitting of works shall be approved by MD only.	GM/ CPM full powers to accord technical sanction for works in units under their respective Jurisdiction.  <b><u>For Electrical Works</u></b> Re (Elect.) upto Rs. 5.00 lacs  <b><u>For Civil Works</u></b> RE upto Rs. 10.00 lacs SE upto Rs. 30.00 lacs

It shall come into force immediately up till the issuance of detailed delegation of powers by the Managing Director.

Managing Director

Copy to:

1. PS to MD/ GM/ CPM, RSRDC Ltd., Jaipur
2. The CAO/ Sr. AO/ SE, RSRDC Ltd., Jaipur
3. All managers/ RE's RSRDC Ltd. ....
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Managing Director



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Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

B-9(15)SOP/ 2040- 85

Dated: 06.05.2006

**OFFICE ORDER**

To facilitate the working of the corporation, especially in case of tendered works, the following modifications are hereby made in the SOP with immediate effect: -

**(i) SOP/ PART (B) WORKS**

<b>Existing Provision</b>				
<b>Clause</b>	<b>Power</b>		<b>Delegated To</b>	<b>Extent of Power</b>
8	(a)	Award of work part of full without call of tenders in cases where contract is either withdrawn/ rescinded due to non-start or slow progress or otherwise.	EC  MD	Full powers upto Rs. 500.00 lacs.  Full powers upto Rs. 100.00 lacs
<b>ADDITIONAL PROVISION</b>				
	(b)	Award of works without call tenders, on rates quoted while bidding in tender excluding corporation profit and other heads etc for immediate start of a new tender work.	MD	Upto 10% amount of the tender accepted by client department.

**(ii) SOP/ PART (C) MATERIALS, PLANTS & MACHINERY**

<b>Existing Provision</b>				
<b>Clause</b>	<b>Power</b>		<b>Delegated To</b>	<b>Extent of Power</b>
1.	(a)	Purchase of materials , plant and machinery, spare tools and other stores after call of competitive tenders.	EC MD	Full Powers Full powers upto Rs. 500 lacs.
	(b)	Purchase of materials and machinery tools and other stores in emergent cases without call of tenders.	EC MD	Full powers upto Rs. 200 lacs. Full powers upto Rs. 50.00 lacs.
<b>ADDITIONAL PROVISION</b>				
	(c)	In case of tender works, if there	MD	Full powers upto the



Phones : 2708714, 2703342, 2711386

Fax: : 91-141-2711178

**RAJASTHAN STATE ROAD DEVELOPMENT & CONSTRUCTION CORPORATION LTD.**

*(Formerly RSBCC Ltd.)*

(A GOVT. OF RAJASTHAN UNDERTAKING)

Reg. Office: Setu Bhawan, Opposite Jhalana Doongri, Jaipur-Agra Bye Pass, Jaipur 302004

	is a specific condition of client for providing a particular brand of item in the work then it can be procured on rates offered by the concerned manufacturer or his authorized dealer without call of tenders.		extent of required quantity as per contract agreement with client.
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This bars approval of the Hon'ble Chairman, RSRDC.

Managing Director

Copy to :

1. PS to Hon'ble Chairman, RSRDCC Ltd., Jaipur.
2. PS to Vice Chairman, RSRDCC Ltd., Jaipur
3. PS to MD/GM/CPM, RSRDCC Ltd., HO.O. Jaipur.
4. The Chief Accouts Officer, RSRDCC Ltd., H.O., Jaipur.
5. The Superintending Engineer-I/II/III, RSRDCC Ltd.....
6. All REs/Managers, RSRDCC Ltd.,
7. PF/GF

Managing Director